

Meeting Minutes



Date: 30/09/2025

Time: 9am

Location: Madron Daniel Canteen

Attendees:

- Erin Hall
- Rosie Tallon
- Zoe Nicholls
- Natalie Leyser
- Lorna Fry
- Jessica Maclean
- Kerry Nicholls
- Kirsty Salmon
- Helen Kershaw
- Lisa Spry

1. Discussion on upcoming events:

We looked over the draft posters and fliers for our upcoming events with Helen and Lisa present, to ensure dates / times / locations were correct and convenient.

Christmas Disco

Our Christmas Disco must be held after school and cannot be held on the last day of term, due to the fact it would be unfair to ask staff to stay on late to supervise. Thursday would be the most ideal evening to hold a the disco, due to staff meetings on the other days after school.

We need to consider inclusivity for the disco; would the children who rely on arranged transport be able to get back to school if a disco started later on? Everyone should have the opportunity to attend, even though the majority of children do live in close proximity to the school. Members of MDT have agreed to offer transport to the children who would usually rely on taxis to get to and from the school, to ensure everyone has the chance to attend if they desire.

4:30- 6pm, possibly hot dogs, drink and MDT party bag. No donations from parents. Ask if supermarkets will donate hot dog rolls etc... to save on cost.

Potential staffing ratio issues if Rise and Shine Nursery is to be included in the school disco. We would need a someone qualified in paediatric first aid and also someone qualified in Level 3 Early Years present to enable the nursery children to attend the event and eat. Helen is going to speak with the early years staff. If this cannot be arranged we further discussed options of holding a Nursery disco either during school hours or separately from the whole school disco. Details TBC.

Christmas Fayre

We discussed the finer details for the Christmas Fayre. All in agreement that the current plan for holding the event at Landithy Hall on the 12th needed adjusting, due to the fact it clashes with Madron Feast Week.

The event is now to be held in the school hall on 11/12/25 from 2pm onwards.

Movie Night

No change - all happy with current details / format. Poster is finished and everyone present today was happy with it.

Odd Socks Day

No change - all happy with current details / format. Poster is finished and everyone present today was happy with it.

2. Finances

No new income / expenditure to report.

We talked about how we had counted the cash last week and explained how the rest of the money in the bank account is to be used to pay for the candy floss machine / bouncy castle hire from the Summer Fayre last year. The rest is to go towards the new sports shed. All in agreement with this.

We had a conversation in regards to how, logistically, we spend any money going forward- particularly big purchases. The money we have is public money and therefore big purchases must be discussed with Helen present. Most sensible ideas that will improve the school can be implemented, although small tweaks and changes may be necessary.

3. Extras

We have started to gather up suitable prizes for the Christmas Fayre, but are currently lacking in space to store anything for MDT. We discussed using some of the cash to buy ourselves a cupboard, and place it beside the breakfast club cupboards in the canteen. Helen and Lisa very kindly offered us the use of one of the breakfast club cupboards, which will save us a lot of money and we are all very grateful for this!

4. Admin work following this meeting

- Income / expenditure spreadsheet for September
- Bank account set up
- Changes implemented to the poster for Christmas Fayre, to reflect today's discussions.

5. Next meeting

07/10/2025 at 9am. Madron Daniel School Canteen.